

## April - June 2013 Professional and Personal Development Courses

•Certified Retail Analyst

•Medical Billing & Coding

Medical Interpreter

•Shelf Management/Intactix

## **Career Certificate Programs**

- Project Management
- HVAC
- Microsoft Certifications
- Electrical & Plumbing Apprenticeships
- Certified Fiber Optics
- - •SHRM exam prep
  - <u>Energy/Weatherization Center of Excellence</u>

Call 479.936.5175 for more information.

## CONTACT:

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## **WEBSITE:**

www.nwacc.edu/corporatelearning



www.facebook.com/nwacccorporatelearning

Fast-track workplace training to help you achieve your goals, as well as personal enrichment classes for relaxation and fun!

SCWT – Shewmaker Center for Workforce Technologies (Bentonville) SGBDC - Shewmaker Global Business Development Center (Bentonville)

| Compu                      | ter and MS Certification Training  |     |                 |             |           |       |
|----------------------------|------------------------------------|-----|-----------------|-------------|-----------|-------|
|                            | Word 2007 Level II                 | MW  | 06:00pm-09:00pm | 04/01-04/03 | SCWT C206 | \$174 |
| 2038                       | Excel 2007 Level I                 | TR  | 06:00pm-09:00pm | 04/02-04/04 | SCWT C206 | \$159 |
| 2034                       | Access 2007 Level III              | MT  | 06:00pm-09:00pm | 04/15-04/17 | SCWT C206 | \$174 |
| 2041                       | Excel 2007 Level III               | TR  | 06:00pm-09:00pm | 04/30-06/20 | SCWT C206 | \$174 |
| Fiber Optics Certification |                                    |     |                 |             |           |       |
| 2065                       | CertFiberOpticsTech (CFOT)         | MTW | 08:00am-05:00pm | 06/03-06/05 | SCWT A201 | \$700 |
| 2067                       | (CFOS/ T) in Testing/Maintnce      | RF  | 08:00am-05:00pm | 06/06-06/07 | SCWT A201 | \$675 |
| 2069                       | (CFOS/S) Splicing Specialist       | S U | 08:00am-05:00pm | 06/08-06/09 | SCWT A201 | \$675 |
| Language                   |                                    |     |                 |             |           |       |
| 2075                       | Basic Spanish for Travelers        | MW  | 06:00pm-09:00pm | 04/08-04/17 | SCWT C107 | \$95  |
| 2352                       | American Sign Language Level 2A    | М   | 06:00pm-08:00pm | 04/22-06/03 | SCWT C115 | \$89  |
| Medical Billing & Coding   |                                    |     |                 |             |           |       |
| 2336                       | Medical Terminology                | MW  | 06:00pm-09:00pm | 04/29-05/22 | SCWT A212 | \$309 |
| 2050                       | AAPC Cert Pro Coder -CPT           | TR  | 06:00pm-09:00pm | 05/09-06/27 | SCWT B103 | \$599 |
| 3011                       | Insurance Bill/Code Med Office     | TR  | 06:00pm-09:00pm | 06/04-07/25 | SCWT C206 | \$599 |
| Professional Development   |                                    |     |                 |             |           |       |
| 2335                       | Bldg the Future/Financial Literacy | MW  | 06:00pm-09:00pm | 05/13-05/15 | SCWT C105 | FREE  |
| Project Management         |                                    |     |                 |             |           |       |
| 2060                       | Adv Concepts Project Mgmt.         | MW  | 06:00pm-09:00pm | 04/08-05/01 | SCWT A201 | \$499 |
| 2062                       | CAPM Exam Prep                     | TR  | 06:00pm-09:00pm | 04/25-05/21 | SCWT C115 | \$655 |
| 2317                       | Intro to Project Management        | MW  | 06:00pm-09:00pm | 05/06-05/29 | SCWT B103 | \$499 |
| 2061                       | PMP exam Prep                      | MR  | 06:00pm-09:00pm | 05/20-06/27 | SCWT A201 | \$900 |
|                            |                                    |     |                 |             |           |       |

| Retail & Supplier Education          |    |                 |             |           |       |
|--------------------------------------|----|-----------------|-------------|-----------|-------|
| 2026 Adv Shelf Mgmt/Plan-ProSpace    | М  | 06:00pm-09:00pm | 05/13-06/17 | SCWT C210 | \$600 |
| 2023 CRA Intro-MS Office 2010        |    |                 |             | Online    | \$475 |
| Social Media                         |    |                 |             |           |       |
| 2294 Social Media Marketing Level II | MW | 06:00pm-09:00pm | 04/08-04/10 | SCWT C206 | \$85  |
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