

## CORPORATE LEARNING

## **Spring 2014 Corporate Learning Academic Calendar**

Corporate Learning does not follow a traditional college semester calendar, with the exception of the Certified Retail Analyst Program. The class schedule for Corporate Learning is as follows: Two terms per year, spring and fall, with classes starting and ending throughout those terms. Term start and end dates, along with holidays, are listed below. A request to drop Corporate Learning classes must be made no later than three business days prior to the first class meeting, in order to receive a refund. This does not include the Apprenticeship Programs – refer to the Policies & Procedures link on our website for further information.

*Note:* Information in red below, pertain only to the Certified Retail Analyst Program.

## **Important Dates**

Registration is currently open for Corporate Learning Classes and Certificate Programs scheduled through June 30, 2014.

Currently accepting fall registration for Certified Retail Analyst Program

Check with Building Sciences Department for registration dates for HVAC, Electrical and Plumbing Apprenticeship Programs (479-936-5164 or 5175).

January 6 – First day of Corporate Learning (Non-Credit) Fall Schedule.

January 13 – First day of Classes. \*\*

January 20 – Martin Luther King – College offices closed.

January 21 – Last Day to Drop and Receive 100% refund (15 week classes) \*\*

January 27 – Last day to drop and receive 80% refund (15 week classes) \*\*

March 28 – Last day to drop and nor receive a "W" on transcript: no refund \*\*

May 2 – Last day of classes / final exams. \*\*

June 30 – Last day of Corporate Learning (Non-credit) spring schedule.

<sup>\*\*</sup> Certified Retail Analyst Program Only – Refer to Drop/Add Policies under Corporate Learning's Policies & Procedures link on our website.