NWACC LIBRARY

FIND BOOKS

SEARCH CATALOG

Does NWACC Library own the book?

*See Book Search Tips on next page

Yes

CHECK THE STATUS

Is it checked out?

Yes

Place a Hold on the book to reserve the next available copy.

No

Find it on the shelf and enjoy!

No

CHECK WORLDCAT

Is it available at a nearby library you can visit?

Yes

CHECK ARKLINK

If you are not a member of the library, is it an ARKLink Library?

Yes

REQUEST ARKLINK CARD

Use it for borrowing privileges at participating libraries.

No

No

ILL REQUEST

Fill out an Interlibrary Loan Request. Here is more information on Interlibrary Loan.

Book Search Tips:

- Use the catalog's **Advanced Search** for more searching options.

- Spelling must be correct to get accurate results when searching the catalog. If you only remember part of a word such as the author's name, you can try using ***** as wildcard. For example, searching P*terson will bring up Patterson and Peterson in the results.

- Possible status options include:
  - **Available**: the book is on the shelf
  - **Checked Out**: the book is currently checked out and is due back by the date listed
  - **Item Withdrawn**: the book is no longer available in the library
  - **Not for Loan**: the book may be a reference book that cannot be checked out or an Ebook that is available online

- Be sure to check the **Shelving Location** in the catalog entry so you can start looking for the book in the appropriate section of the library.

- You might be able to find an eBook version in one of the databases, such as **ebrary**.

- If you are an NWACC student, faculty, or staff member; you can request the book from another library if it is not owned by the NWACC Library. Fill out an Interlibrary Loan Request form to place your request.

This chart was adapted with permission from one created by Joelle Thomas at Bowling Green State University. http://lgdata.s3-website-us-east-1.amazonaws.com/docs/114/79354/flowchart.pdf