

**Northwest Arkansas Community College**  
(Social & Behavioral Sciences Division)

**Discipline Code**

LEGL

**Course Number**

1133

**Course Title**

Legal Writing

**Catalog Description**

This course focuses on legal analysis and writing. Students are given hypothetical case situations and they must identify and address the inherent legal and ethical issues that are presented. Students may be asked to research the relevant legal issues in the hypothetical cases. Students are expected to know the basic principles of grammar, punctuation, legal writing and citation. The course will include developing a legal argument and writing interoffice memoranda, case briefs, motions and supporting briefs, legal correspondence, and other legal documents.

**Prerequisites**

LEGL 1043 & LEGL 1104

**Credit Hours**

3 credit hours

**Contact hours**

45 contact hours

**Load hours**

3 load hours

**Semesters Offered**

Spring

**ACTS Equivalent**

N/A

**Grade Mode**

A-F

**Learning Outcomes**

Upon the completion of this course, students should be able to:

- Use critical thinking skills in his or her approach to paralegal study and assignment completion.
- Demonstrate effective oral and written communication skills.
- Understand the ethical issues that relate to drafting legal documents.
- Demonstrate a professional level of proficiency in the areas of grammar, spelling, and punctuation.
- Define and use legal vocabulary associated with an advanced level of legal writing.
- Draft a case brief into component parts, identifying the key facts, issues, holding, and rule of law.
- Apply and discuss how a statute will apply to a set of facts.
- Relate a given set of facts to case law and discuss if and how a case is applicable or if it can be distinguished from the hypothetical situation.
- Present a written argument in an organized fluid manner with appropriate transitions and a logical support of ideas.
- Use correct citations with cases, statutes, and regulations.
- Write an interoffice memorandum of law given a hypothetical controversy, appropriate cases and statutes.
- Distinguish between advocacy writing and objective analysis.
- Write a persuasive letter or in informative letter to a various individuals and entities.

## **General Education Outcomes Supported**

- N/A

## **Standard Practices**

### **Topics list**

- N/A

### **Learning activities**

- N/A

### **Assessments**

- N/A

## **Grading guidelines**

- N/A

Last Revision Date: Spring 2022