NWACC Faculty Senate, 2007-2008
Linda Lovell, President
Angie Albright, Vice-President
Barbara Alexander, Secretary

Minutes
Friday, 22 February 2008
Burns Hall 1469

Present: Linda Lovell; Angie Albright; Teresa Briggs, RTC; Judy DeGarmo, At Large; Keith Foster, Division of Business and Computer Information; Curtis Harrell, At Large; Burnetta Hinterthuer At Large; Conrad Krauft, At Large; Stephanie Lewis, At Large; Gloria Mallow, Division of Communication and Arts; Cathy McAuliffe, At Large (recording); Carol Olson, Division of Science and Math;; Abby Selby, Division of Health Professions; Gene Vinzant, Division of Social & Behavioral Sciences

Guests: Brian Aguiar; Tina Kostelecky, Karen Tinker

Absent: Jo Ann Schwader, Associate Faculty; Kate Louton, Associate Faculty; Janel Stryker, Adult Education

Linda Lovell called the meeting to order at 3:00.

OLD BUSINESS

II A. Elections 2008-09 – Commissioners - Lovell

The regular faculty senate election is coming up in April, and Lovell asked for volunteers to serve as election commissioners. They must notify the faculty of the upcoming election, solicit volunteers for people to run for vacant positions, etc. Abby Selby, Conrad Krauft, and Gloria Mallow volunteered to act as commissioners. Pat Kelly could set up a Zoomerang. However, the issue of security and honesty was brought up. Some senators didn't feel this was an important issue, but others did.

II B. Job Descriptions: At Large Senators, Full-Time Senators, Officers

Lovell asked if we have such job descriptions. They should be in the By-Laws (constitution?), but perhaps they are not. She stated that job descriptions need to be spelled out clearly. She asked Selby, Krauft, and Mallow to take on this task as part of their job as election commissioners. They agreed to do so, and a draft will be sent to the senate for feedback.

II C. Faculty Handbook

Lovell reported that Dr. Tuthill still has the Faculty Handbook; he has had it since November. Lovell informed him that faculty members are asking for information that is contained in the handbook. She recommended that he work with the Faculty Handbook Committee. Judy DeGarmo pointed out that we are "almost acting illegally" without the handbook. Angie Albright stated that a lot of hard work had gone into revising and updating the handbook. DeGarmo asked if the policy for handling faculty dismissals is in the handbook. Lovell responded that the Administrative Policies and Procedure Manual covers faculty dismissal, and that manual trumps the Faculty Handbook, and it (the administrative manual) is on the Intranet. However, Lovell

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believes the consultants who will be here next week will be shocked to learn that faculty members do not have a Faculty Handbook available to them. Burnetta Hinterthuer brought up the issue of administrators (once again) not accepting committee work. Lovell said that she and Albright had made a strong case about the delay in administrative approval of the handbook when talking to Dr. Paneitz, Dr. Ates, and Dr. Tuthill in October.

II D. Meeting with Dr. Paneitz: Linda Lovell and Angie Albright

Lovell and Albright first met with Ates and Tuthill, because Paneitz was sick. Albright said that she felt very positive about that meeting. Lovell reiterated that it was a really "good conversation." As a result of this conversation and an earlier conversation with Dr. Paneitz, there will be a film highlighting four faculty members that will be shown at the Gala. She pointed out that this is an example of administrators listening to input…and acting on it.

Lovell and Albright later met with Dr. Paneitz and Paneitz was not opposed to the steps the Senate was taking regarding faculty termination process review.

NEW BUSINESS

III A. Report from Academic Standards Committee – Tina Kostelecky, Chairperson

Tina Kostelecky gave some background behind the recommendation that was being brought forward from this committee. (See below.) DeGarmo asked if this was a change; Kostelecky responded that it was really a case of being proactive; decisions will be kept at the discretion of the deans.

It is the recommendation of the Academic Standards Committee that any petition for course credit for non-credit course work, for life-experience, and/or for job/work related experience be submitted for consideration to the Dean of the Division in which the petitioned course is taught. The Dean of the Division will make the final decision regarding the petition. If the course is part of a specific program within a department, the Dean of the Division and the Program Director/Coordinator will jointly decide if the petition for the course credit is approved or denied.

Briggs made a motion to accept this recommendation; Albright seconded the motion. The motion passed unanimously. Lovell thanks Kostelecky for being sure such recommendations come through the Senate. The Senate will present the recommendation to Tuthill.

III B. Report from Curriculum Committee – Curtis Harrell, Chairperson

Brian Aguiar presented background information about, TXSP 1203, TXSP 1103, TXSP 1303, TXSP 1601, TXSP 1403, and TXSP 1503 (all new courses). After a discussion, Gene Vinzant made a motion to accept these new courses; Albright seconded the motion. The motion passed with two abstentions.

Aguiar presented background information about ENTR 2003, ENTR 2013, ENTR 1003, and ENTR 2023 (all new courses). After a discussion, Vinzant made a motion to accept these new courses; Carol Olson seconded the motion. The motion passed with one abstention.

Harrell presented information about SPAN 1113. Teresa Briggs made a motion to accept the motion; Hinterthuer seconded the motion. The motion passed unanimously.

Harrell presented information about CJMS 2233. Albright made a motion to accept this new course; Vinzant seconded the motion. The motion was approved unanimously.

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Harrell presented information about PSYC 1021; Olson gave in-depth background. After a lengthy discussion, Hinterthuer made a motion to accept this new course; Stephanie Lewis seconded the motion. The motion passed with three abstentions.

Harrell presented information about CIEP 0033. Mallow gave some background on this new course. Briggs made a motion the course be accepted; Hinterthuer seconded the motion. The motion passed with one abstention.

Harrell presented information about CIEP 0026; this is a number change. Keith Foster made a motion to accept the change; Albright seconded the motion. The motion passed with one abstention.

Harrell presented information about ART 2313; Lewis gave a brief description of the course (new course). DeGarmo made a motion to accept the new course; Briggs seconded the motion. The motion passed unanimously.

Harrell presented information about a revision to GEOS 2943. DeGarmo made a motion that the revision be accepted; Olson seconded the motion. The motion passed unanimously.

Harrell presented information about BIOL 1604, a new course. Vinzant made a motion to accept the new course; Albright seconded the motion. The motion passed unanimously.

Harrell presented information about DNTA 1014, DNTA 1113, DNTA 1213, DNTA 1313, DNTA 1413, DNTA 1512, DNTA 1023, DNTA 1322, DNTA 1422, DNTA 1223, and DNTA 1128 (all new courses). Briggs explained that these were formerly high school only courses in which adult students would also enroll. Now students can get college credit for these courses. Vinzant made a motion that these new courses be accepted; Lewis seconded the motion. The motion was approved with one abstention.

III C. Faculty Termination Process Review: Linda Lovell, Angie Albright, Burnetta Hinterthuer, Stephanie Lewis

Lovell reported that Senators Hinterthuer, Lewis, and she followed through on the Freedom of Information Act request for a termination file that had been discussed at the last senate meeting. Albright did so on another day. These senators agreed that the processes for documenting and moving forward with a faculty termination need to be improved. There was a lengthy discussion.

III D. Request from a Former Faculty Member – Lovell

Lovell reported that a former faculty member had contacted her making a request of the Faculty Senate. The Senate agreed with her that our role is to work with current faculty members, not former employees. There was a lengthy discussion about this issue in relation to next week's faculty business meeting. There were mixed feelings. Lovell agreed to say something about the process.

III E. Faculty Evaluation/Student Evaluation Committee – Angie Albright, Chairperson

Albright provided a handout with a summary of what the Faculty Evaluation/Student Evaluation Committee has been working on. She felt that this committee has accomplished some good work, and she is pleased that some of the recommendations are being reinstated. She also stated that she has positive feelings about "where the administration is going with this." There

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was a lengthy discussion. Albright pointed out that the bottom line is that it is state law that supervisors must evaluate employees.

NOTE: The Senate voted to extend the meeting time by 12 minutes; however, one senator left, so we could no longer vote on items on the agenda.

III F. Handouts

Trial Course Approval Process – Curtis Harrell and Linda Lovell: tabled.
New Program/Program Review Committee – Linda Lovell: discussion; tabled
New Course/Program Review Committee – Linda Lovell: tabled
Academic Calendar Process – Linda Lovell: tabled

III G. Senate Meeting with Academic Consultants – Linda Lovell

Lovell reminded Senators to attend if at all possible.

III H. Faculty Business Meeting Plan – February 29 meeting

Lovell had received a few recommendations in answer to her query about what faculty members wanted for this meeting. However, because recommendations were in opposition to other recommendations, it wasn't very helpful.

III I. Faculty Party at end of semester/Records Collection – Subcommittee – Angie Albright

Tabled.

The meeting adjourned at 5:20 pm.

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