NWACC

Archived Master Policy

Section 3: Learning Programs and Services

General Academic Policies

Class Attendance 3-4-1

Policy:

The following philosophy, adopted by NorthWest Arkansas Community College credit faculty, serves as a guide on class attendance.

Students are expected to attend all classes. Faculty are required to take attendance. Some instructors may choose to use attendance as part of grading for a particular course. Instructors have the authority to lower a grade or fail a student based on attendance. If an instructor chooses to use attendance as part of grading, the specific attendance policy will be distributed with other course information at the beginning of the semester. It is the student's responsibility to know the policy and to comply. Students unable to continue attending class should fill out the appropriate withdrawal forms with the Office of Student Records (See Section 4-2-8). Students who do not officially withdraw will likely receive a failing grade due to their absences.

Faculty must also notify the Student Records office and the Financial Aid office of students who are on the class rosters but are not attending classes within the first five days of the academic session.

Adopted: September, 2000

Revised: July 2005

Revised: Approved January 2009