

Nursing Academic Exclusion Appeal
(Two or more unsuccessful attempts of a required course)

Students desiring to appeal their academic exclusion to Northwest Arkansas Community College (NWACC) Nursing program must meet one of the following criteria with presentable documentation for the appeal to be considered.

1. Major illness, injury or long-term hospitalization of the student that prohibited successful completion of academic studies.
2. Major illness, injury, or long-term hospitalization of an immediate member of the student's family that prohibited successful completion of academic studies.
3. Unforeseen military deployment during a semester that prohibited successful completion of academic studies.
4. Documented situations that were beyond the students control that prohibited successful completion of academic studies.

If the applicant meets one of the above criteria, the following must be done to have the appeal considered. Incomplete or inaccurate information will delay or disqualify the appeal.

1. Complete this form.
2. Attach all official supporting documentation.

Name:					
Student ID:					
Phone:					
Address:					
City, state, zip code:					
NWACC email address:					
Submission Date:					
Benton County Application	Track I (Traditional)		Track II (Accelerated)	LPN/Paramedic to RN	Practical Nurse
Washington County Application	Track I (Traditional)		Track II (Accelerated)		
Appealed course(s):					
Institution course(s) taken:					
Previous grades (include W, FA, FP, and I					

Once the appeal is reviewed, the nursing department will notify the student of the decision via the student's NWACC email.

1. State why you were unable to meet the requirements stated in the policy and include extenuating or contributing factors. Attach another sheet if applicable.
2. Have those circumstances been resolved or addressed? If so, explain how they've been addressed. Attach another sheet if applicable.
3. Attach supporting documents such a doctor's note, death certificate, or hospital medical records, containing information addressing why you were not able to successfully complete the required course(s) with a grade of C or higher within two attempts.

Student Signature: _____ Date: _____

Submit this completed appeal form and supporting documentation by email, mail, or in person.

Email: l3hernandez4@nwacc.edu

Mail

NWACC
c/o Nursing Department, CHP 1003
One College Drive
Bentonville, AR, 72712

In person

Center for Health Professions, Room 1003

Please note that this form and all supporting documentation must be received by 4:00 p.m. on the application deadline of the nursing track being applied to, which are as follows:

- Track I – May 1
- Track II – December 1
- LPN/Paramedic - August 31
- Practical Nurse - July 31

If the deadline falls on a weekend, it is due at the close of business on the last business day prior to the deadline.